

# Employment Application Form

Private and Confidential



## Position Applied For

Customer Care Assistant  Fryer  Supervisor  Other  \_\_\_\_\_

## Personal Details

Forename/s \_\_\_\_\_ Surname \_\_\_\_\_

Address \_\_\_\_\_

Postcode \_\_\_\_\_

Telephone No. (home) \_\_\_\_\_ Telephone No. (mobile) \_\_\_\_\_

Email address \_\_\_\_\_ National Insurance Number \_\_\_\_\_

Are you school leaving age? \_\_\_\_\_

How far do you live from Kingfisher? \_\_\_\_\_ How would you get to and from work? \_\_\_\_\_

How did you hear about the job? \_\_\_\_\_

Do you know anyone who works for Kingfisher? \_\_\_\_\_

## Next of Kin

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ Telephone No. (home) \_\_\_\_\_

Telephone No. (mobile) \_\_\_\_\_

Post Code \_\_\_\_\_

## Your Availability

Please indicate the times you are available to work

Shifts	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Anytime	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12 - 2pm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2pm - 5pm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5 - 9:30pm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

How many hours would you wish to work each week? \_\_\_\_\_ Could you work extra hours if required? Yes  No

Are you looking for temporary  or permanent employment? If temporary, when are you available? From \_\_\_\_\_ to \_\_\_\_\_

## Previous or Present Employment

Please include work experience details

Employment Dates	Name and address of employer <small>Please include full postal address and tel. no.</small>	Job title and duties	Reason for leaving

### Previous or Present Employment - continued

Do you have another job? Yes  No

If offered a job at Kingfisher would you continue to work for your other employer? Yes  No

If YES please give details of days and hours currently being worked \_\_\_\_\_

If you have no previous employment please give details of who to contact for a personal or educational reference

### General Education and Training

School/College/University	Subjects	Examinations/Awards/Achievements

### About You

What do you like to do in your spare time? (include details of any interests or memberships of clubs and societies)

What is your proudest accomplishment to date?

### Criminal Convictions

Have you ever been convicted of a criminal offence?

Yes  No

If YES Please give details (under the Rehabilitation of offenders Act 1974, spent convictions need not be declared)

### Health

Have you now or over the last seven days suffered from diarrhoea, vomiting or skin infection? Yes  No

Have you ever had or are you known to be a carrier of typhoid or paratyphoid and/or in the last 21 days have you been in contact with anyone suffering from any of those illnesses? Yes  No  If YES please give details (use a separate sheet and attach to this form)

### Ability

Do you have any condition that could affect your ability to work with us? Yes  No

If Yes what reasonable adjustments could we make to enable you to work with us?

### Declaration

The contents of the form are confidential. If you are successful it will form the basis of your records held by the Company.

I also consent to the company contacting my present and/or previous employer or work experience provider for a reference.

I understand that before any offer of employment is made, I must provide the company with confirmation of my eligibility to work in the UK (in accordance with the Asylum & Immigration Act 1996).

I certify that the information on this form is, to the best of my knowledge, true and complete. Any false statement may be sufficient cause for rejection or, if employed, dismissal.

Applicants Signature \_\_\_\_\_ Date \_\_\_\_\_